



ISO 9001:2008/2015 INITIAL CERTIFICATION CHECKLIST

It's easy to become ISO certified or transfer to AGS, just follow these steps:

- 1) Return signed & initialed contract _____
- 2) Enclose check per Schedule "A" _____
- 3) Facility Photos-Building & Internal Shop/Office/Warehouse _____
- 4) Enclose copy of Quality Manual & Index/Master Document List _____
- 5) Standard operating Procedures(SOP's) & Forms, etc. _____
- 6) Enclose Current Management Review Meeting Minutes* _____
- 7) Enclose Evidence of Current Internal Audits* _____
- 8) Enclose copies of "Customer On-site" Audits (if applicable) _____
- 9) Enclose "Customer Rating" results from customers last 12 months _____
- 10) When applicable, Review "Draft" Certificate for:
 - a) Complete/Correct Company Name _____
 - b) Correct Address _____
 - c) Correct "Scope" _____
 - d) Correct "Original Cert. Date" _____

That's it!

Please Send the Required Documentation to:

*American Global Standards, LLC
1187 Coast Village Road, Suite #495
Montecito, CA 93108*

If you have Questions Please Call or e-mail us at:

617-838-4648 or info@americanglobalstandards.us

** AGS requires completed Internal Audit Results/Summary and Management Review Meeting Minutes to be submitted annually as a minimum to maintain certification in good standing*

Corporate Office:

*1187 Coast Village Road, Suite #495, Montecito, CA 93108
Tel: 617-838-4648 ▪ Fax: 805-969-1725*

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