



AMERICAN GLOBAL STANDARDS

VIRTUAL CERT™ PROGRAM FOR ISO 14001

TRANSFER CHECKLIST

It is easy to become ISO 14001 certified or transfer to AGS, just follow these steps:

- 1) Return Signed & Initialed Contract (provided separately) _____
- 2) Enclose Copy of Existing Certificate _____
- 3) Enclose Current EMS Management Review Meeting Minutes* _____
- 4) Enclose Evidence of EMS Current Internal Audits* _____
- 5) Current, Approved EMS Manual & Index of EMS Documents _____
- 6) List of Aspects & Impacts _____
- 7) Copy of Applicable Environmental Rules & Regulations _____
- 8) Review Contract & Make Any Corrections for:
 - a) Complete & Correct Company Name _____
 - b) Correct Address(s) _____
 - c) Correct "Scope" of Certification _____
 - d) Original Certification Date _____
- 9) Enclose Payment (check) per Schedule "A" _____

That's it!

Please Send or E-mail the Required Documentation to the Montecito, CA Office

***American Global Standards, LLC
1187 Coast Village Road, Suite #495
Montecito, CA 93108***

**For Additional Details or to Apply, Please visit us online at www.americanglobalstandards.us or call
Steve Keneally at 617-838-4648 or
E-mail: info@americanglobalstandards.us**

*** AGS requires completed Internal Audit Results/Summary and Management Review minutes to be submitted annually as a minimum to maintain certification**

Corporate Office:
1187 Coast Village Road, Suite #495, Montecito, CA 93108 USA
Tel: 617-838-4648 ♦ Fax: 805-969-1725